

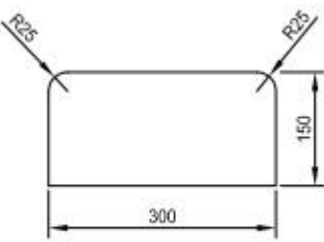
Capricorn Municipal Development Manual Technical Reference Group

MEETING MINUTES POST AMALGAMATION MEETING 6

Venue: Desert Channels, 92 Galah St, Longreach
 Date: Thursday 27 June 2013
 Invitees: Chris Hegarty (Cardno), Roger Naidoo (CHRC), Jonathon Herron (RRC), Grant Vaughan (RRC), Phil McKone (RRC), Ghan Poudel (RRC), Craig Murrell (GRC), Gail Roylance (Banana Shire), Kym Downey (Maranoa RC) by telephone, Suzanna Barnes-Gillard (IPWEAQ), Tilak Mudalige (RRC), Mick ?? (CHRC).
 Apologies: Nil

No	Item	Action By
	Meeting Commenced 9:00am	
1	<p><u>General</u></p> <p>1) Isaac Regional have had a recent change of personnel and are yet to consider joining CMDG. Outback Regional road group have decided not to join.</p> <p>2) Everyone is to send current industry email addresses for notification of changes to water and sewerage documentation.</p> <p>3) The agreed procedure before website changes are made is to be as follows:</p> <ul style="list-style-type: none"> a) Email notification is sent to all representatives with details of proposed website changes and request feedback within 1 week b) A follow up email is sent 1 week later if no response c) Website changes are made if no response to follow up email in 24 hours <p>4) Draft Memorandum of Understanding is to be prepared on behalf of the group by John Walker (BSC), Craig Murrell (GRC) and Chris Hegarty. Draft to be circulated for comment before next meeting.</p>	<p>All</p> <p>John, Chris and Craig</p>
2	<p><u>Plant Species List</u></p> <p>1) Grant is to coordinate changes to the Landscaping design specification including the incorporation of a table with species lists relevant to the different Council regions and functional requirements. Grant to liaise with other Councils for information as required.</p> <p>2) Grant to advise whether the RRC document <i>Rockhampton Street and Park Tree Master Plan</i> is to be loaded on to the RRC specific website page.</p>	<p>Grant</p> <p>Grant</p>
3	<p><u>Fish Passage Requirements</u></p> <p>1) Chris to send around to all the links to Fish passage requirements (and attempt to open the associated map)</p> <p>2) Suzanna to follow up and clarify the current State Government approach to the matter.</p>	<p>Chris</p> <p>Suzanna</p>

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4	<p><u>Website changes since last meeting.</u></p> <ol style="list-style-type: none"> 1) 24 April – New Water and Sewer Documentation, new Approval and Construction Procedures loaded up. All drawings set to print at A3. 2) 7 May – New Water and Sewer documentation labelled as draft and original documents restored. 3) Imminent – Changes to CMDG-S-061 (correction to dimensions) and CMDG-S-062 (correct valve pit orientation). 	
5	<p><u>Water Design and Construction Specifications</u></p> <ol style="list-style-type: none"> 1) Existing water and sewer documentation to be set for a further 3 months review period and industry notified by email of the changes. 2) Sewer Design Specification which has been reviewed by GRC is to be reviewed by Chris, Craig and Phil to produce a new agreed standard. This will include additional tables of difference where necessary. The new draft is to be circulated before the next meeting. 3) Phil to generate new sewer standard drawing for temporary odour facility 	<p style="text-align: center;">Chris</p> <p style="text-align: center;">Chris, Craig, Phil</p> <p style="text-align: center;">Phil</p>
6	<p><u>Floodway Standard Drawing</u></p> <p>Grant has developed a new standard drawing for discussion. This drawing RRC-D-01 is to be adopted as a CMDG drawing with the following changes (by Grant):</p> <ul style="list-style-type: none"> • 200mm depth slab with F92 mesh (check this satisfies minimum reinforcing percentage) • Incorporate BSC signage requirements • Incorporate joint details as per Western Downs drawing • Floodway markers to be upstream • Crossfall to be one way in direction of flow • Design ARI water level to be noted as the maximum depth to meet trafficability requirements (max 200m depth) • Extend slab 3m horizontally past Design ARI water level. <p>Chris to circulate amended plan for comments before loading up to website.</p>	<p style="text-align: center;">Grant</p> <p style="text-align: center;">Chris</p>
7	<p><u>Flush Kerb</u></p> <p>The following flush kerb profile is to be adopted and added to drawings CMDG-R-060 and CMDG-R-06A.</p> <div style="text-align: center;">  <p style="text-align: center;">Edge Strip</p> </div> <p>Chris to load up to website.</p>	<p style="text-align: center;">Chris</p> <p style="text-align: center;">Chris</p>

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14	<u>Items held over until next meeting</u> 1) Vent pole footing design - CMDG-S-051 2) Requests for use of new products - Use of Pressure Sewers 3) Complete Streets - Discuss incorporation into the CMDG	
15	Next meeting to be either with November IPWEAQ Meeting or possibly September 2013 depending on GRC progress with review of CMDG documentation.	
	Meeting Close 12:10pm	