

CAPRICORN MUNICIPAL DEVELOPMENT GUIDELINES

2022 MEETING 1 MINUTES

Venue: Microsoft Teams

Date and Time: 4 February 2022 11:00 am

Attendance: Chris Hegarty (MCE), Richard Bywater (MCE), Mohit (RRC), Grant Vaughan (RRC), Scott McDonald (GRC), Brendan Fuller (GRC), Robin Thekkekara (IRC), Dev Krishnasamy (LSC), Graham Sweetlove (MRC), Karen McMillan (MRC)

Apologies: Alan Heit (BSC), Kym Downey (CHRC), Jamie McCaul (RRC)

Item	Item	Action By
1	<p>Website</p> <ul style="list-style-type: none">Progress report on website update including the low cost offer obtained by IRC. <p><u>Resolution</u></p> <p>RRC to put together draft scope after discussion with internal I.T. department. Draft scope to be sent around for comment prior to next meeting.</p> <p><u>Action By</u> – RRC</p>	<p>Grant Vaughan (RRC)</p>
2	<p>IPWEAQ Standard Drawing Review</p> <ul style="list-style-type: none">Update on whether anyone has received approval to participate in the review including any updates on IPWEAQ Progress. <p><u>Resolution</u></p> <p>No updates or response received by any committee members.</p>	
3	<p>Standard Drawing Styles</p> <ul style="list-style-type: none">Some examples of drawing styles are attached in Attachment A for discussionThe intention is that drawings would be changed to reflect the preferred style when amendments to drawings are proposed. <p><u>Resolution</u></p> <p>Adopt favoured drawing style:</p> <p>Arial narrow font.</p> <p>Absolute minimum text sizes: 1.75mm for body text, 2.5mm for titles</p> <p>Desirable text sizes: 2.0mm for body text, 4.0mm for titles</p>	<p>MCE (as required)</p>
4	<p>D1 – IRC and CHRC Rural Roads Tables</p> <ul style="list-style-type: none">Both the IRC and CHRC Rural Roads Tables have text <i>As per Division 8: Schedule C Sub Arterial</i> under the >3000 (or Arterial) column.The origin and meaning of this text is unknownThere are 2 alternatives – to reference Austroads in this column OR to populate this column with appropriate figures. The suggested resolution follows the latter course with suggested figures in yellow highlight	

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<p><u>Resolution</u></p> <p>Adopt the following yellow highlighted changes for Table D1.27.02 and D1.27.03 once confirmation has been received from CHRC and ISC that the change is acceptable</p> <p>Table D1.27.02 Rural Road Elements for <u>Central Highlands Regional Council</u></p>	<table border="1"> <thead> <tr> <th data-bbox="220 315 544 412">Traffic Volume or Road Class</th> <th data-bbox="544 315 730 412"><150 VPD (or rural access)</th> <th data-bbox="730 315 917 412">150 – 500 (or rural minor collector)</th> <th data-bbox="917 315 1104 412">500 – 3000 (or rural major collector)</th> <th data-bbox="1104 315 1279 412">>3000 (or arterial)</th> </tr> </thead> <tbody> <tr> <td data-bbox="220 412 544 477">Road Reserve (flat terrain ≤ 5%)</td> <td data-bbox="544 412 730 477">20m</td> <td data-bbox="730 412 917 477">20m</td> <td data-bbox="917 412 1104 477">25m</td> <td data-bbox="1104 412 1279 477">40m</td> </tr> <tr> <td data-bbox="220 477 544 542">Road Reserve ** (Undulating/Hilly > 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pavement marked) the shoulder provision needs to conform to the AUSTROADS Traffic Engineering Practice Part 14: Bicycles.</p> <p>Table D1.27.03 Rural Road Elements for <u>Isaac Regional Council</u></p> <table border="1"> <thead> <tr> <th data-bbox="220 1245 576 1352">Traffic Volume or Road Class</th> <th data-bbox="576 1245 762 1352"><150 VPD (or rural access)</th> <th data-bbox="762 1245 949 1352">150 – 500 (or rural minor collector)</th> <th data-bbox="949 1245 1136 1352">500 – 3000 (or rural major collector)</th> <th data-bbox="1136 1245 1279 1352">>3000 (or arterial)</th> </tr> </thead> <tbody> <tr> <td data-bbox="220 1352 576 1442">Road Reserve (flat terrain ≤ 5%)</td> <td data-bbox="576 1352 762 1442">20m</td> <td data-bbox="762 1352 949 1442">20m</td> <td data-bbox="949 1352 1136 1442">25m</td> <td data-bbox="1136 1352 1279 1442">40m</td> </tr> <tr> <td data-bbox="220 1442 576 1532">Road Reserve ** (Undulating/Hilly > 5%)</td> <td data-bbox="576 1442 762 1532">25m</td> <td 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5	<p>Standard Drawings</p> <ul style="list-style-type: none"> The standard drawings listed for review at meeting 15 and included on the Meeting 16 agenda (which did not proceed). The attached excel document (Attachment B) outlines the status of the drawings and some issues which need to be clarified on each document. Attachment C includes drawings which have been amended based on known requests for document changes from the group as well as some other changes by MCE to reflect what we think is current practice. Note that some drawings previously listed at the last teams meeting have already been actioned (those with prior approval or affecting one LGA only) <p><u>Suggested Resolution</u></p> <table border="1" data-bbox="229 656 1262 1294"> <thead> <tr> <th></th> <th>Current version on website</th> <th>Proposed version</th> <th>Proposed changes</th> <th>Resolution</th> </tr> </thead> <tbody> <tr> <td>CMDG-G-011</td> <td>E</td> <td>F</td> <td>LSC new draft</td> <td>Further explanation required – MCE/MSL to check previous minutes and compare with IPWEAQ Drawing 1602</td> </tr> <tr> <td>CMDG-R-051</td> <td>E</td> <td>F</td> <td>Joint detail removed. FRC Spec added.</td> <td>Complete markups on attached plan - MCE</td> </tr> <tr> <td>CMDG-R-055</td> <td>F</td> <td>G</td> <td>New bollard details and note changes</td> <td></td> </tr> <tr> <td>CMDG-R-055A</td> <td>D</td> <td></td> <td>discontinue this version.</td> <td></td> </tr> <tr> <td>CMDG-R-058</td> <td>None</td> <td>A</td> <td>New Drawing for Pathway Joint detail</td> <td>50mm gravel layer required under path.</td> </tr> <tr> <td>CMDG-W-040</td> <td>F</td> <td>G</td> <td>Rework of trench profiles</td> <td></td> </tr> <tr> <td>CMDG-W-041</td> <td>E</td> <td>F</td> <td>Added detail on vertically acting thrust blocks</td> <td></td> </tr> </tbody> </table> <p>Point raised by Scott McDonald (GRC) regarding form required with requested changes (RPEQ). The requirement for this form will be enforced as requested by the committee for significant changes requested to current standards.</p>		Current version on website	Proposed version	Proposed changes	Resolution	CMDG-G-011	E	F	LSC new draft	Further explanation required – MCE/MSL to check previous minutes and compare with IPWEAQ Drawing 1602	CMDG-R-051	E	F	Joint detail removed. FRC Spec added.	Complete markups on attached plan - MCE	CMDG-R-055	F	G	New bollard details and note changes		CMDG-R-055A	D		discontinue this version.		CMDG-R-058	None	A	New Drawing for Pathway Joint detail	50mm gravel layer required under path.	CMDG-W-040	F	G	Rework of trench profiles		CMDG-W-041	E	F	Added detail on vertically acting thrust blocks		<p>MCE/LSC</p> <p>MCE</p> <p>MCE</p> <p>All</p>
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6	<p>Table D05.04.01 Design AEP's</p> <ul style="list-style-type: none"> The way this table is presented in CMDG at the moment it implies that ARI 20 for minor roads is acceptable for the major system (the required standard is AEP 1% or ARI 100). I think this has come about because the QUDM Table covers minor system flows only and the CMDG table attempted to cover major and minor systems. The relevant QUDM Table 7.3.1 Follows. 																																									

Item	Item	Action By
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Table 7.3.1 – Recommended design average recurrence intervals (ARI) and annual exceedance probabilities (AEP) for the minor system

Development category ^[1]		ARI (yrs)	AEP
Central business and commercial		10	10%
Industrial		2	39%
Urban residential high density – greater than 20 dwelling units/ha		10	10%
Urban residential low density – 6 to 20 dwelling units/ha		2	39%
Rural residential – 2 to 5 dwelling units/ha		2	39%
Open space – parks, etc.		1	63%
Major road	Kerb and channel flow	10 ^[2]	10%
	Cross drainage (culverts)	50 ^[3]	2%
Minor road	Kerb and channel flow	[4]	[4]
	Cross drainage (culverts)	10 ^[3]	10%

Notes:

- [1] The terms used in this table are described in the Glossary (Chapter 13) and Table 7.3.3.
- [2] The design AEP for the minor drainage system in a major road must be that indicated for the major road, not that for the development category of the adjacent area.
- [3] Refer to discussion in Section 7.3.7.
- [4] Refer to relevant development category (above).

The relevant table in CMDG looks like this at the moment

Table D05.04.1 - Design Annual Exceedance Probabilities

Development Category	Major System		Minor System		
	ARI (yrs)	AEP (%)	ARI (yrs)	AEP (%)	
Central Business & Commercial	100	1	10	10	
Industrial	100	1	2	39	
Urban Residential (High Density – greater than 20 dwelling units/ha)	100	1	10	10	
Urban Residential (Low Density – 6 & up to 20 dwelling units/ha)	100	1	2	39	
Rural Residential – 2 to 5 dwelling units/ha	100	1	2	39	
Open Space – Parks, etc.	100	1	1	63	
Major Collector / Distributor and higher	Kerb and channel flow	100	1	10	10
	Cross drainage (culverts)	100	1	50	2
Minor road	Kerb and channel flow	20	5		
	Cross drainage (culverts)	20	5	10	10

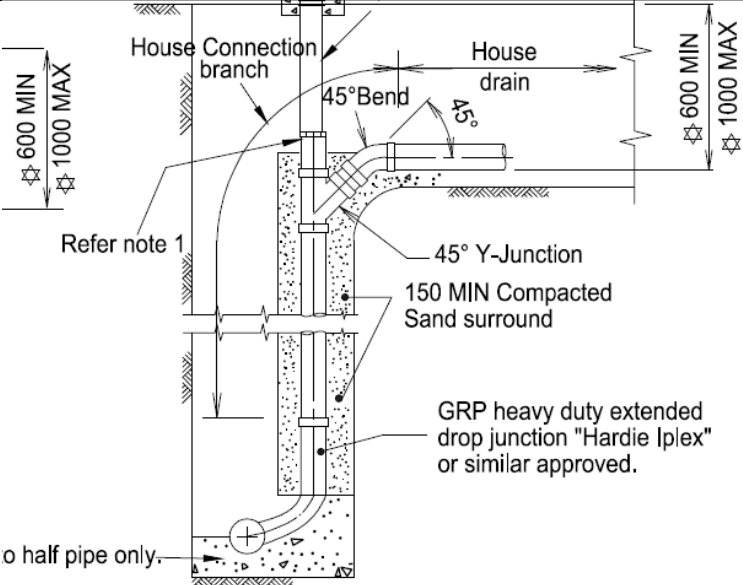
Notes:

1. The design AEP for the minor drainage system in a major road shall be that indicated for the major road, not that for the Development Category of the adjacent area.
2. Cross drainages should be designed to accept the flow for the minor system AEP shown. In addition, the designer must ensure that the major system backwater does not enter properties upstream. If upstream properties are at a relatively low elevation, it may be necessary to install culverts of capacity greater than that for the minor system AEP design storm to ensure flooding of upstream properties does not occur. In addition, the downstream face of the causeway embankment may need protection where overtopping is likely to occur.
3. The terms used in this table are described in the QUDM Glossary and/or Table 7.3.3 of QUDM 2013.
4. Council specific or refer to development category.
5. VDg, flow depth and width limitations are applicable in accordance with QUDM.

MCE

Recent changes to Minor AEP's agreed by the Councils have in fact resulted in complete agreement with QUDM. It is therefore considered the Design AEP table is superfluous and should be deleted.

Item	Item	Action By
	<p>Alternatively the table may be retained with the Major System column deleted (and note references will also need to be amended / clarified)</p> <p><u>Resolution</u></p> <p>Clause D05.04.02 and Table D05.04.01 be amended as follows:</p> <p>D05.04.02 Design Annual Exceedance Probability (AEP) shall be 1% (ARI 100 years) for the Major System and in accordance with QUDM Table 7.3.1 for the Minor System. Delete Table D05.04.01</p> <p>(Also correct <i>Error! Reference source not found</i> throughout the document)</p>	
7	<p>Proposed Agenda for next Long Agenda meeting March 2022 at Calliope</p> <ul style="list-style-type: none"> • The following is a list of possible agenda items drawn from what is partially completed or actioned work over the last few years. The intention of this item is to discuss prioritisation of these items with a view to preparing the next agenda. <ol style="list-style-type: none"> 1. D1 Geometric Road Design – finalise new tables (M15.5) 2. D1 Geometric Road Design – solar lighting rural and urban (M15.18) 3. D2 Pavement Design – amend APRG Report 21 as outdated reference and LSC to review design procedure and references. (M15.7) 4. D9 Cycleway and Pathway Design revision (M15.15) 5. Draft underbore detail (item M15.16) 6. D5 Stormwater Design – Provide template for SWMP – GRC to provide? (M16.5) 7. PS5 PVC Pressure Pipe (Poly services to be PN16 not PN 12) (M16.9) 8. C273 Landscaping – amend hydromulch spec (M16.10) 9. PS26 Marker Posts – (M15.20) 10. PS28 Gaskets – (M15.21) – this one should have been actioned? 11. C242 Pavements – Amend references as advised by GRC (M15.22) – this one should have been actioned? 12. D10 Landscape Design 13. Parks standard drawings 14. D6 Site regrading – consider retaining wall issue <p><u>Resolution</u></p> <p>Not discussed</p>	
8	<p>CMDG-S-030 Type C Vertical H.C.</p> <ul style="list-style-type: none"> • <u>RRC Comments from Mohit</u> - CMDG-S-030 Type C Vertical H.C. - Heavy duty fibreglass coated junctions are made from a 45' junction and a 45' bend. This places the property connection directly above the sewer main. A standard (less than 2 metres deep junction is made up from a 45' junction and a 60' bend this offsets the property connection to one side (as it's drawn in CMDG-S-030). Is there any reason the standard connection cannot be directly above the main like a heavy duty junction. 	

Item	Item	Action By
	 <p style="text-align: center;">ELEVATION TYPE C VERTICAL H.C. BRANCH FINISHED DETAIL (Vertical drop 2100 and above)</p> <ul style="list-style-type: none"> The standard connection could be above the main but the concrete support under the bend off the main would mean the main would need to be encased in concrete to comply. For discussion – drawing extract above for clarity. <p><u>Resolution</u> Not discussed</p>	
9	<p>CMDG-S-026 Lamphole Details</p> <ul style="list-style-type: none"> <u>RRC Comments from Mohit - CMDG-S-026 Lamphole Details.</u> Why is a Lamphole limited to a maximum of 1200mm? A Lamphole is for camera and clearing access. It is unknown why the depth was limited to 1200mm. Depths over 2100 would require a GRP heavy duty junction. For discussion – drawing extract follows. 	

Item	Item	Action By
	<p>The diagram illustrates a trap assembly with two views: a sectional elevation and an end elevation. The sectional elevation shows a vertical pipe with a 45-degree bend and a straight section of 150mm. The pipe is supported by a concrete thrust block. The end elevation shows the pipe's profile with a diameter of 150mm and a total width of 500mm. The trap is encased in concrete, and the top is bolted to a natural surface. Dimensions include a maximum height of 1200mm, a 50mm offset from the natural surface, and 100mm offsets on either side of the trap.</p>	
10	<p>Post meeting item – Meeting Numbering</p> <p>It is proposed to have no distinction between the short teams and the long meetings regarding the naming convention. This would also mean that minutes from the teams meetings would also be loaded up to the website to avoid confusion.</p> <p><u>Suggested Resolution</u></p> <p>Meeting name to be the calendar year followed by the number e.g. 2022 Meeting 1</p> <p>All meeting minutes to be uploaded to the website.</p>	MCE
11	<p>Post meeting item – Audio issues</p> <p>Feedback/ echo issues were noted by a number of committee members with the cause seeming to be Richard Bywater’s (MCE) connection.</p> <p><u>Suggested Resolution</u></p> <p>Richard Bywater (MCE) to investigate different microphone setup to rectify the issue.</p>	MCE