MEETING MINUTES POST AMALGAMATION MEETING 3

Venue: Council Chambers

Duaringa

Date and Time: Tuesday 13 April 2010

11am to 3:30 pm (lunch provided)

Attendees: Chris Hegarty (Cardno), Simon Steinhofer (Cardno), Andrew Bullock

(CHRC), Neil MacLean (CHRC), Mike Prior (RRC), Grant Vaughan (RRC), Gail Roylance (Banana Shire). Sam Schroter (Banana), Roger Naidoo

(CHRC)

Apologies: Phil McKone (FRW), John Walker (Banana Shire)

Time	No	Item	Action By
11:00am		Meeting Start	•
		The committee formally acknowledge Trevor Bernhards passing with a discussion of how Trevor's input into the group will be missed.	
		Trevor's efforts to be acknowledged on the website.	Cardno
11:15am	1	 Previous meeting minutes and business arising Sustainable Planning Act standard conditions Suggest AS-Cons requirement be added to the standard conditions for MCU,ROL and Operational Works Concerns over how a deemed approval (with very generic conditions) can be interpreted by an applicant. There will still be a major role for Council to assist and explain the specific implications for the development. Also concern about applicants layout not complying with planning scheme (eg incorrect number of car parks) yet has been given a deemed approval. How is this resolved? Lighting – no conditions regarding the lighting aspect (mainly street lighting) only placed in the MCU not ROL Action - Main outcome from discussion was about Cardno Writing to State Government in regards to the standard conditions both the AS-Cons and Street lighting Pipe bedding and compaction – need to confirm mandatory testing requirements Mandatory testing is only required over 2m in depth in the sewerage construction specifications. Have a new section for just road crossings. The condition for road crossings to be applied for all works ie sewer, water, stormwater. For stormwater, apply the same mandatory testing as sewer 	Cardno
		with the 2m depth cut off. Action – Cardno to amend design specifications	Cardno
		3. Asphalt standards – changes to Table D2.13.1	

		Cardno yet to complete and clarify	
		Use main roads testing	
		Action – Cardno to complete this task before next meeting	Cardno
		4. Mandatory Installation of optic fibre	
		Requirement is supposed to be operational on the 1st of June, yet it is still going through government, so there may be a delay.	
		Councils may need to apply a additional standard condition to include submitting to council a form etc to state the level of optic fibre supplied meets the required standard.	
		Further research is required and where the head of power lies.	
		Review of King & Co about Councils stance and if this has already been addressed and if not if they can make comment	
		Action - Cardno to review further and see if King & Co have any standard advice regarding this matter	Cardno
11:15am	2	Website – any issues with operation or maintenance?	
TT.TSam	۷	Action – Everyone to review their individual Council page to see if any information to be added or removed.	All Council's
		Action – Adoption of former LSC purchase specifications Cardno to check with Phil on his comments	Cardno
11:30am	3	Cardno Current and projected costs	
		Cardno (Chris) went over a future prediction of costs and work to be completed.	
		There was some discussion about what for industry consultation/communication could take.	
		Hope project will be completed by the end of the financial Year	
		Other Business	
		Minor comments about sewer bases were also made – Banana have been allowing POLY sewer manhole bases. Product research	
		Proposed to complete a newsletter publish before the meeting, on the website	
		Ensure the updated section of the website or list of changes are up to date	
		Action –	
		Banana to research more about the poly sewer manhole bases	BSC
		Cardno to update a page on the website list all latest changes and updates	Cardno
1		Cardno to compile a list of frequently asked questions and	Cardno/ALL

		summary of changes from the post amalgamation review in the form of a newsletter. Input from all would be great.	
12:30	5	Standard Drawings – Parks and Recreation	
		Progress has been commenced on a set of drawings being drafted up from Grant Vaughan's (RRC) department.	
		Gail (Banana) has started work on a plant species list including photos and information on the vegetation and a fact sheet.	
		Actions –	
		Cardno (Chris) to check with Greg Abbotts (RRC) about the design guidelines review	Cardno
		Gail (BSC) to send through their set to Cardno (Chris) then to pass onto Greg Abbotts (RRC for comment.	BSC
		Standard Drawings – Water and Sewerage	
		Some work has been completed such as marking up drawings.	
		Next meeting not to be convened until water, sewer and landscaping draft documents have been completed.	
		Actions –	
		Cardno to check and monitor progress of this area to ensure that it is completed	Cardno
12:45pm	6	Amendments to word documents – Tables of Difference	
•		Table D1.06.1 (vehicle access to battleaxe lots)	
		Note to be added to table that lane widths are superseded by specific planning scheme requirements if they exist	
		Table name has been changed to 'Vehicle Access for Battleaxe lots – Urban Residential'.	
		Discussion was made 'Multiple dwelling' reference in table to be replaced with 'Multiple Lots' . Add note about multiple dwellings requiring special consideration.	
		Actions –	
		Cardno to complete table amendments	Cardno
1:00pm 1:50pm	6	<u>Lunch</u>	
1.50pm	U	Table D1.06.02&03 (Access Place, Access Street)	
		Access place for CHRC has changed Footpath to 1 x 1.2 and for access street 1x2.0	
		Traffic generation amended and updated	
		Action –	
		BSC to check nominal carriageway width of Access street	BSC
		CHRC needs to review the table specifications	CHRC
		D1.06.04&05 (Minor and major urban collector)	

Traffic generation amended and updated	
D1.06.06 (Trunk Collector – applies to CHRC only)	
 Not applicable to be inserted into the rows for BSC and RRC 	
 Note 4 removed as it applied to the past Livingstone Shire Council 	
D1.06.07 & 08 (Urban Sub Arterial and Arterial)	
Traffic generation amended and updated	
D1.06.09 & 10 (Park Residential, Rural Residential)	
All Councils were happy with this	
D1.06.11 & 12 (Industrial access and collector)	
CHRC footpath reduced to 1 x 1.2	
BSC on the collector footpath will be 1 x 2.0m	
Actions from Road Tables	
Global review of tables and their road notes	Cardno
 Banana to complete a review of D1.06.11 and 12 and get back to Cardno 	BSC
 General revisit of the industrial collector and the median in between each carriage way – ACTION – Mike to chase up 	RRC
 Footpaths to be revised due to their catchment – ACTION CHRC Andrew to complete 	CHRC
D.12.1 (Use of spray bitumen seals) CHRC to change to yes	
Action BSC and RRC need to check and update this table D12.1	BSC, RRC
D5.04.1 (Stormwater ARI's) Note regarding QUDM needs to be amended	
Action	
 CHRC to consider reduction of low density residential from 5yrs to 2yrs 	CHRC
BSC to consider applicable ARI's and advise	BSC
D1.21.01 (Rural Road Elements – RRC)	

		Standard drawing needs to be updated to refer to the correct figure D1.21.02 (Rural Road Elements – BSC and CHRC) Note needs to be included referring to type of traffic not just traffic volume. For example the higher ESA's associated with feedlot traffic. Action BSC – to send through to Cardno their amendments D.5.04.1 (Design Rainfall Intensity) Note to table to be included indicating specific rainfall intensity design in accordance with AR&R is preferred and figures provided are default values only. Action BSC – to review and make comment – D.5.04.03 or 06 to be used for Biloela D5.15.2 (Inter allotment drainage easements QUDM class) Accepted D5.16.2 (Inter allotment drainage easement width) Accepted Water and Sewer to be completed at a later date due to a number of key personnel not being in attendance Roger to pass on all water and sewer information onto the correct personnel	BSC
2:30pm	4	Standard Drawings – Roads and Stormwater 1) Standard drawing review to confirm applicability boxes for each Council and confirm other minor changes which have been made. It is intended that each drawing will be displayed on the data projector and briefly discussed. The following drawings are to be covered. Drawing	CHRC Cardno Cardno

	tactile before the ramp and note 8 & MRD	
014D0 D 54	drawing	
CMDG-R-51	Amendment to the title block	
	For RRC and CHRC add comment that	Cardno
	fibre reinforced concrete is accepted – bold	BSC
	note (BSC to consider fibre reinforced and	
	get back to Cardno)	
	Grey kerb out on 'no-kerb exists' section	
	Remove 1:3 change to 1:4 maximum	
CMDG-R-52 *	As it is a new drawing it is approved with a	
02 0 0.2	yes from all Council's	Cardno
	Roadbase Depth changed from 150mm to	
	100mm	
CMDG-R-53		
	Drawing Accepted	
CMDG-R-54	A note is to be added that when two	Cardno
	pedestrians crossings meet the major path	Caruno
21.15.5.5	is to be constructed through the section	
CMDG-R-60	Note type 8 will now read concrete channel	Cardes
	also change depth so that its 175mm deep,	Cardno
	reinforcement to also be included SL62	
	centrally placed 32Mpa concrete	
CMDG-R-60A	BSC to get back to Cardno to confirm kerb	BSC
	profiles to be shown	
CMDG-R-61	Drawing Accepted	
CMDG-R-70	Drawing Accepted	
CMDG-R-80	add note 10 sleeve to be provided only if	Cardno
OWD CITY OF	directed	Jarano
CMDG-R-81	apply the same note to be provided on	Cardno
OWDG IT OT	drawing CMDG-R-080	Jarano
CMDG-R-100	Andrew (CHRC) to confirm alignments	Andrew (CHRC)
OWDG IT 100	Remove note 3 and the 3.75m verge	Cardno
	dimension	5 a. s 5
	Clarify tables at left to be corridor widths	
	Rename drawing title to 'streets' not	
	'subdivision'	
CMDG-R-101	Andrew (CHRC) to confirm alignments	Andrew (CHRC)
CIVIDG-N-101		Cardno
	Remove 3.75m verge width	Cardilo
	Move the footpath so that it does not	
	coincide with service alignment dimensions	
	Grey out the footpath	
	Depths of gas & water to be shown relative	
	to other services and dimensions	
	Rename drawing title to 'streets' not	
01400 5 46	'subdivision'	
CMDG-D-10	Change note regarding fill to be all selected	Canaliz z
	and not ordinary	Cardno
	Type 5 – add approved gravel	
	Second dot point under not 3 to be changed	
CMDG-D-11	Drawing Accepted	
CMDG-D-20	Add a term of 'minimum' to 1.5m transition	Cardno
CMDG-D-21	Drawing Accepted	
CMDG-D-22	Add a note in regards to the dome grate are	
	to be used if directed by Council	Cardno
CMDG-D-30	Drawing Accepted	
CMDG-D-31	Drawing Accepted	
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	CMDG-D-32	Drawing Accepted		
	CMDG-D-33	Drawing Accepted		
	CMDG-D-40	Show clean outs at surface with concrete		
	ONDG-D-40	surround		
	CMDG-D-41	Specify what plastic sheeting to be inserted	Cardno	
	ONDG D 41	200um?		
		Turn the plastic in median up behind the		
		kerb		
	CMDG-D-50 *	Drawing Accepted		
	CMDG-D-51	Drawing Accepted	Cardno	
	CMDG-D-60	Drawing Accepted		
	<u> </u>			
	Notes from Disc	cussion of the Drawings		
	 All PDF quality 	ty of the drawings need to be reviewed to		
	ensure that ye	ou can read them clearly		
	 New drawing 	for Bollards to be completed and also a	Cardno	
	pedestrian maze drawing to be completed and sent to			
	Cardno by BS			
	Amend the drainage design guidelines to include a			
	statement tha	BSC		
	is allowedConsider renumbering of the drawings to match the			
	IPWEAQ drav			
	next meeting			
	Website will need to be reviewed and updated to ensure		RRC	
	that all drawir	ngs are on the site		
			Cardno	
4:20pm		s and Next Meeting & Meeting Close		
	Meeting close no		A.II	
		eview the grate & Fence details supplied and	All	
	handed out b		Candras	
		dard council grid to have a note regarding the	Cardno	
		s certificate to be provided for prefabricated		
	grids			
		and discussed and to be listed for next		
	items that were n	ot discussed and to be listed for next meeting	ng	
	1) As constr	ructed documentation		
	2) Water Se	nsitive Urban Design (WSUD) – SEQ		
		vailable at <u>www.waterbydesign.com.au</u> should		
		option of these guidelines?		
	301101001 000	parameter and gardoninoon		